



REDMOND FIRE & RESCUE
341 NW DOGWOOD AVENUE
BOARD MEETING AGENDA
November 19, 2025 @ 9:30 a.m.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA CHANGES**
- 5. PACKET DOCUMENTS FOR INFORMATION ONLY**

- a. October 2025 Operations Report
- b. October 2025 Financial Report
- c. October 2025 Ambulance Billing Report
- d. October 2025 Fire & Life Safety Report
- e. Citizen Correspondence

- 6. CONSENT AGENDA**

- a. Meeting Minutes – October 15, 2025

- 7. PUBLIC COMMENTS**

- 8. PUBLIC PRESENTATION**

- 9. REPORTS**

- 10. ACTION ITEMS**

- 11. FIRE CHIEF REPORT**

- 12. EXECUTIVE SESSION**

Per ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions

- 13. NEW BUSINESS**

- 14. OLD BUSINESS**

- 15. BOARD MEMBER COMMENTS**

- 16. BOARD PRESIDENT COMMENTS**

- 17. ADJOURN**

Members of the public who wish to attend the meeting virtually may do so by joining from your computer, tablet or smartphone at <https://global.gotomeeting.com/join/797053381>. Or you can dial in using your phone to 1(408) 650-3123 at the designated time and enter the access code 797-053-381.

Anyone needing accommodation to participate in the meeting must notify Diane Cox at least 48 hours in advance of the meeting at 541-504-5020 or diane.cox@rdmfire.org. Redmond Fire & Rescue does not discriminate on the basis of disability status in the admission or access to treatment, employment or in its programs or activities.

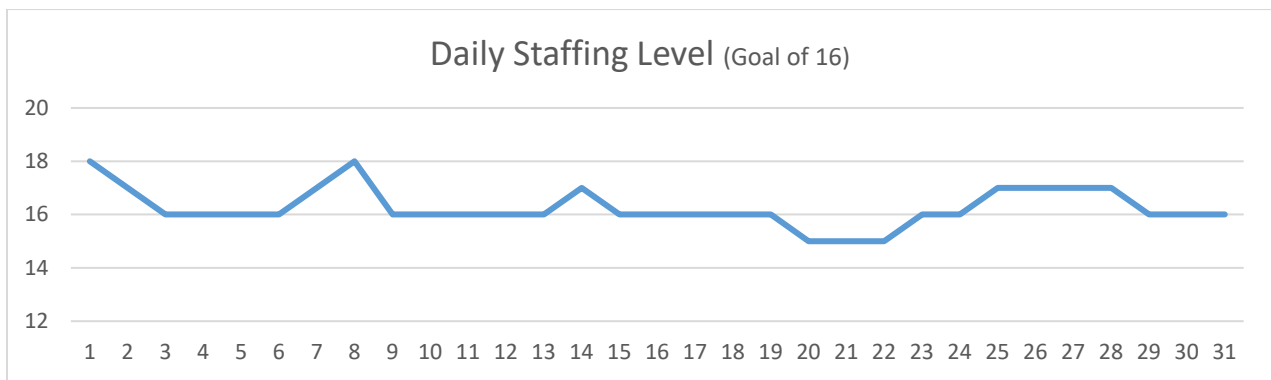


Redmond Fire & Rescue

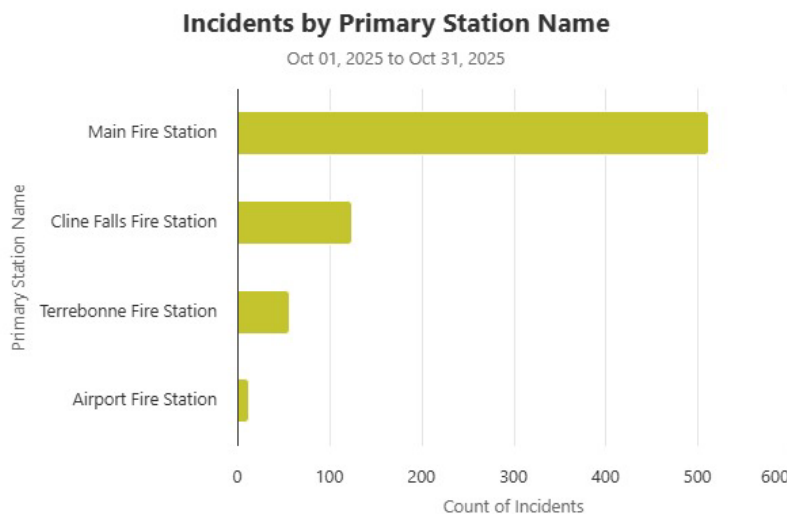
NOVEMBER 2025 OPERATIONS REPORT (OCTOBER 2025 INCIDENTS)

Total Calls for Service-717 (Average 23.12/Day) (+253 Calls over this time in 2024)

Station / Apparatus Closure: No Station Closures



****Staffing levels do not include those in training or covering special events.**





Redmond Fire & Rescue

NOVEMBER 2025 OPERATIONS REPORT (OCTOBER 2025 INCIDENTS)

Incidents by Day and Hour

Oct 01, 2025 to Oct 31, 2025

Day of Week	Hour of Day																							
	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200
Sunday	3	2	1	3	2	2	2	3	3	1	3	2	5	6	3	3	4	4	3	6	1	4	6	5
Monday	2	2	1	0	4	2	2	3	8	2	5	6	9	4	9	10	4	7	7	5	3	6	4	1
Tuesday	2	1	1	2	4	2	1	2	5	5	4	2	1	8	5	5	3	7	3	3	5	6	4	1
Wednesday	2	1	2	1	0	3	5	2	5	5	5	11	9	8	8	8	8	7	8	6	9	5	1	3
Thursday	4	3	0	2	2	2	5	5	4	7	14	7	11	8	6	5	3	2	10	4	7	9	2	6
Friday	2	3	1	4	4	4	3	2	2	5	8	7	4	5	8	6	6	7	7	7	7	8	0	5
Saturday	3	2	1	1	0	0	3	2	1	5	2	4	3	9	6	5	8	7	7	9	0	1	3	4

Mutual/Auto Aid:

- Given: 9
- Received: 3

Transfers: 91 (2.93/day)

Building Fires: 1



Redmond Fire & Rescue

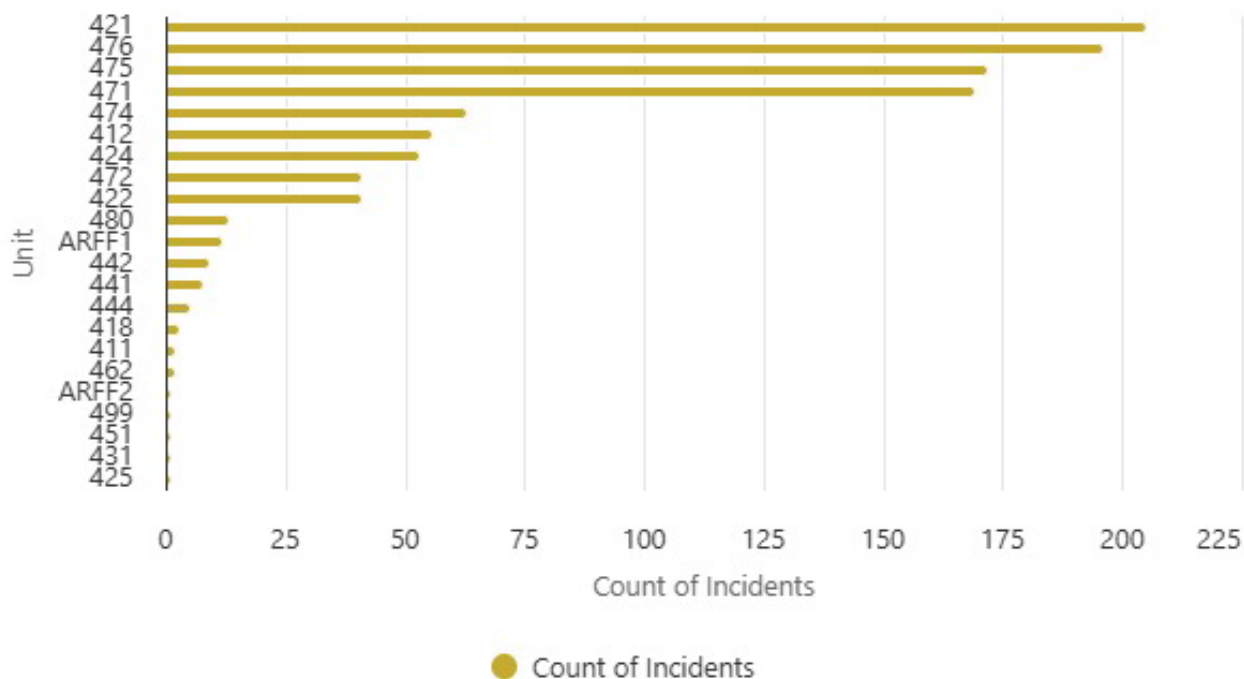
NOVEMBER 2025 OPERATIONS REPORT (OCTOBER 2025 INCIDENTS)

Responses to Undeveloped Areas: 5

- EMS Responses: 2
- Passenger Vehicle Fires: 0
- RV/Tent Fire: 1
- Brush Fires: 1
- Unauthorized Burning: 1
- Other: 0

Incidents by Apparatus Resource ID (Top 40)

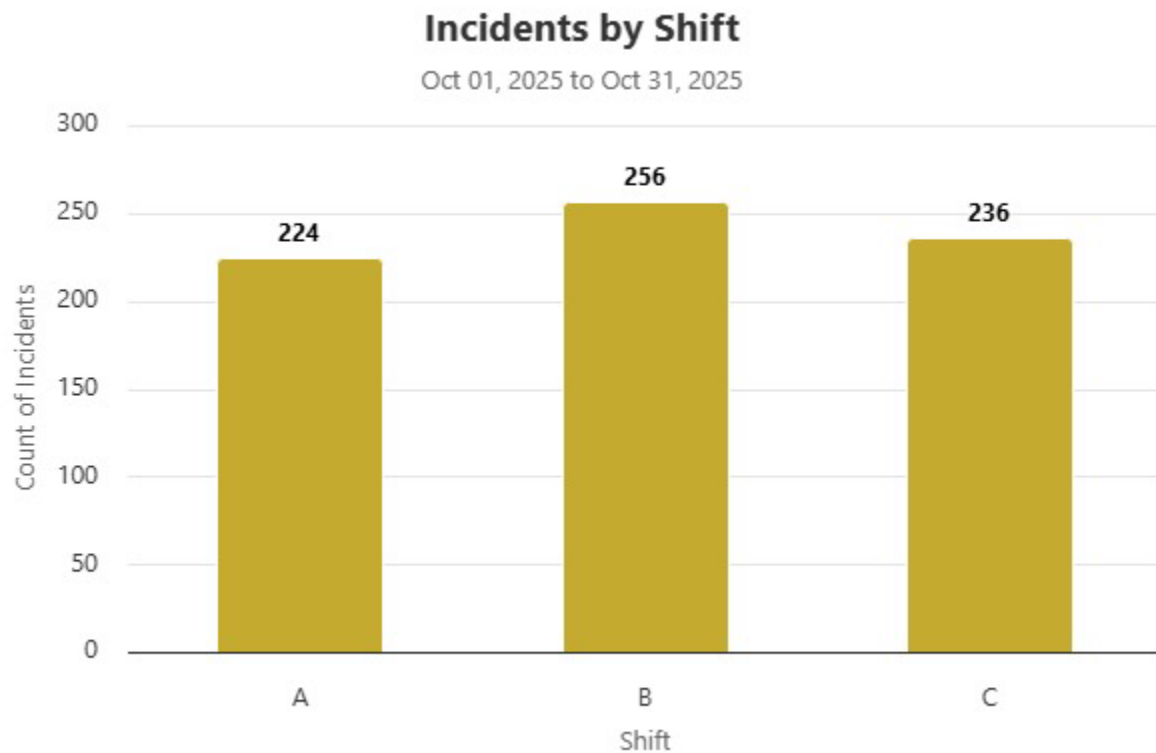
Oct 01, 2025 to Oct 31, 2025





Redmond Fire & Rescue

NOVEMBER 2025 OPERATIONS REPORT (OCTOBER 2025 INCIDENTS)



Monthly Emergency Response Times (Average)

- Dispatched to Enroute: 1min 38 Seconds
- Dispatched to Scene: 8min 30 Seconds

Fire Apparatus—Both engines are in service. The engine approved for purchase in March 2025 has been ordered and will have a projected delivery of March 2028.

Ambulance—None on order. The ambulance that was involved in the crash is being repaired locally.



REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
OCTOBER 31, 2025
34% OF TOTAL BUDGET

34%

**2025/26
Budget**

**2025/26
YTD Actual**

**% of
Budget**

**Prior Year
Actual**

**YTD
Projected**

**(Over)/
Under**

General Fund

Revenues

Property Tax - Permanent Rate	9,718,000	30,764	0.3%	27,019	9,718,000	
Property Tax - Levy	4,045,000	5,654	0.1%	4,054	4,045,000	
Ambulance Revenue	3,447,400	1,212,020	35.2%	1,213,698	3,478,559	
Fire Med Membership	20,000	11,813	59.1%	11,759	22,938	
Contractual Services (Airport)	884,887	295,287	33.4%	274,200	885,861	
Conflagration	25,000	-	0.0%	-	-	
GEMT	525,000	-	0.0%	-	525,000	
Grants	-	13,208	0.0%	-	-	
Assessed Fees	20,500	15,535	75.8%	6,513	45,299	
Interest	300,000	110,965	37.0%	105,066	332,894	
Other	72,300	114,657	158.6%	142,213	206,470	
Total YTD Revenue	19,058,087	1,809,902	9.5%	1,784,522	19,260,021	201,934

Expenditures

Administration

Personnel (includes OT)	1,137,396	327,551	28.8%	353,508	951,911	
Materials & Services	447,396	121,756	27.2%	98,334	434,003	
Total Administration	1,584,792	449,307	28.4%	451,842	1,385,914	198,878

Fire & Rescue Operations

Personnel (includes OT)	12,499,141	3,877,174	31.0%	3,489,054	12,449,534	
Overtime - Suppression	790,000	258,040	32.7%	342,132	884,707	
Overtime - Conflagration	25,000	2,360	9.4%	-	-	
Materials & Services	451,255	99,730	22.1%	114,929	450,340	
Total Fire & Rescue Ops	12,950,396	3,976,904	30.7%	3,603,983	12,899,874	50,522

Fire & Rescue Training

Personnel (includes OT)	241,085	81,517	33.8%	71,446	262,550	
Materials & Services	149,115	37,574	25.2%	65,455	117,753	
Total Fire & Rescue Training	390,200	119,091	30.5%	136,901	380,303	9,897

EMS Operations

Personnel (includes OT)	1,154,562	364,720	31.6%	361,604	1,025,689	
Overtime - EMS	246,523	49,948	20.3%	77,071	171,250	
Materials & Services	542,550	88,691	16.3%	110,448	526,326	
Total EMS	1,697,112	453,410	26.7%	472,052	1,552,015	145,097

Fire & Life Safety

Personnel (includes OT)	408,541	135,827	33.2%	117,365	396,058	
Materials & Services	31,900	11,132	34.9%	7,512	34,152	
Total Fire & Life Safety	440,441	146,958	33.4%	124,877	430,210	10,231

Facilities, Vehicles & Equipment

	1,114,888	453,032	40.6%	334,073	1,085,275	29,613
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Debt Service

	774,500	282,241	36.4%	106,152	774,500	-
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Transfers Out - To Capital Projects

	1,646,086	-	0.0%	-	1,646,086	-
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Total YTD Expenditures

	20,598,415	5,880,942	28.6%	5,229,880	20,154,177	444,238
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Net Revenue Over Expenditures

	(1,540,328)	(4,071,041)	-	(3,445,358)	(894,156)	
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Beginning Fund Balance

	8,093,587	-	0.0%	7,170,052		
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REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
OCTOBER 31, 2025
34% OF TOTAL BUDGET

34%

	2025/26 Budget	2025/26 YTD Actual	% of Budget	Prior Year Actual	YTD Projected
Capital Projects Fund					
Revenues					
Bond/Note Sale	-	-	0.0%	-	-
Grants	1,500,000	-	0.0%	-	1,500,000
Sale of Property	-	-	0.0%	-	-
Other	-	-	0.0%	-	-
Transfers In - From General Fund	1,646,086	-	0.0%	-	1,646,086
Total YTD Revenue	3,146,086	-	0.0%	-	3,146,086
Expenditures					
Capital Outlay	2,875,000	358,258	12.5%	74,472	2,144,362
Total YTD Expenditures	2,875,000	358,258	12.5%	74,472	2,144,362
Net Revenue Over Expenditures	271,086	(358,258)	-	(74,472)	1,001,724
Beginning Fund Balance	1,728,914	-	0.0%	1,176,827	
MERRC Fund					
Revenues					
MERRC Fee	30,000	-	0.0%	-	30,000
Total YTD Revenue	30,000	-	0.0%	-	30,000
Expenditures					
Capital Outlay	110,000	90,650	82.4%	-	90,650
Total YTD Expenditures	110,000	90,650	82.4%	-	90,650
Net Revenue Over Expenditures	(80,000)	(90,650)	-	-	(60,650)
Beginning Fund Balance	187,084	116,776	62.4%	75,512	



REDMOND FIRE & RESCUE
FINANCIAL DASHBOARD
OCTOBER 31, 2025
34% OF TOTAL BUDGET

Personnel Costs - October

	Salary	OT	Medical	PERS
2025	\$ 602,375	\$ 83,889	\$ 121,505	\$ 117,366
2024	\$ 567,585	\$ 105,980	\$ 102,480	\$ 197,305

Cash Balances - October

	Total Cash		By Fund	
	2025	2024	Fund	2025
LGIP (4.57%/5.00%)	4,817,904	4,244,045	General	3,349,872
FIB - General	405,913	257,274	Capital Projects	1,728,914
FIB - Donation	42,053	11,221	MERRC	187,084
Total	\$ 5,265,870	\$ 4,512,540		\$ 5,265,870

Board Required Signature Checks - October

Payee	Amount	Description
Diamondback Northwest	22,134.87	Extrication tools
HRA VEBA Trust	21,791.46	VEBA Contributions
Lexipol LLC	11,541.20	Contract services for policy manual
PNC Equipment Finance	125,655.39	Debt paymnet - New Engine
PNC Equipment Finance	45,020.24	Debt paymnet - 2015 Pierce Engine
SDIS	129,291.24	Medical insurance premiums
SeaWestern	13,395.94	Turnouts



Redmond Fire & Rescue Ambulance Billing Report October 2025

HealthEMS RevNet

October Charges	(Net)	\$	386,867.85
October Payments		\$	241,412.24
October Write-Offs		\$	33,170.32
Collections	\$	21,269.02	(29 claims)
FireMed	\$	742.93	(4 claims)

YTD Accounts Receivable (10/31/2025) \$ 452,704.28
Billed through 10/27/2025 as of 10/31/2025

FireMed Statistics

	September	YTD
FireMed Member Payments	\$ 3,500.00	\$ 12,850.00
Donations	\$ -	\$ -
Patient Account Write-Offs	\$ (5,534.60)	\$ (9,239.00)
Life Flight Management Fee	\$ (812.50)	\$ (3,100.00)
FireMed Revenue	\$ (2,847.10)	\$ 511.00

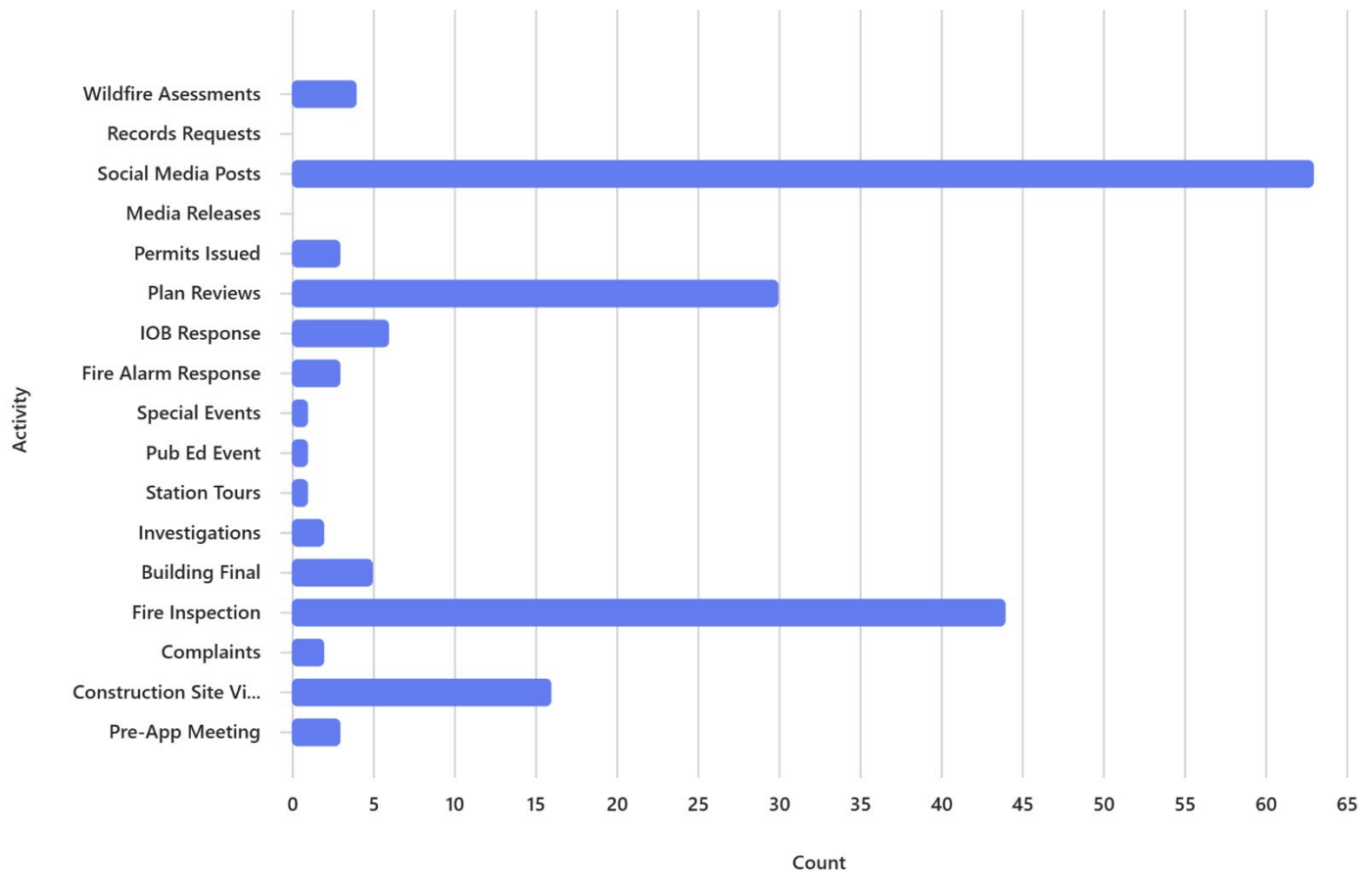
YTD is fiscal year July 1, 2025 - June 30, 2026



Redmond Fire & Rescue

Fire & Life Safety Division Report

October 2025



Plan Reviews-30

Fire Inspections-44

Social Media Posts-63

Defensible Space Assessments-4

Notable Projects

- Caruso Produce-10,000sq ft cold storage warehouse SW Deerhound Ave.
 - Keeton Corner Apts-Corner of 19th and NW Maple Ave
 - Northpoint Vista Phase 1-17th and Kingwood
 - Canyon Trails Phase 3-NW 10th Pl
-
- **Total Fees Invoiced in October:**
\$2,020.00 Plan review, and permits



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4.99 ATY06726540P

AMERICAN GREETINGS CLEVELAND, OHIO 44145

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Sometimes,
the people
we count on the most
are the ones
who hear "thank you"
the least.

It has been
almost 4 months
since I pressed
the button on my
necklace and you
two came to my
rescue - we were
in Redmond - then
had to go on to Bend!
What a night - You
two were so great!
I was in the hosp^{ix}
a few days then
relayed at my
daughter's a month
+ 1/2. I am home in
Redmond + OK!

my appreciation
is immeasurable
Dear Owen ^{and} James,

Since you're ~~too~~
~~one~~ of those people,

I hope you always know
how much
you are appreciated.

Love to you
both for your
helping me!
Sincerely,

[Redacted signature]

**Email
Message:**

I am writing to express my sincere gratitude to the emergency staff on duty at 6:30 PM on October 31, particularly those responding to the T-bone accident I was involved in at the intersection of Quince and 10th. The individual who accompanied me in the ambulance to the hospital demonstrated exceptional kindness, compassion, and professionalism, which greatly alleviated my distress. Our conversation was reassuring, and he kept me informed throughout the process. Given my family's connections to emergency services - my brother is a career firefighter nearing retirement, and my husband is a retired police officer - I have had the privilege of encountering numerous first responders, and I must commend this individual for his outstanding service. I wanted to extend my heartfelt thanks to him for his kindness and care. Thank you. [REDACTED]

[REDACTED]

REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
October 15, 2025

BOARD PRESENT: President Jessica Meyer, Vice President John Blanton, Secretary/Treasurer Earl Fisher, Member Gary Ollerenshaw, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Confidential Administrative Specialist Jessica Jackson, and Administrative Assistant Katie Annen.

STAFF ABSENT: None

PUBLIC PRESENT: Dan Steelhammer

CALL TO ORDER: President Meyer called the meeting to order at 9:30 am.

ROLL CALL: All present.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:

Member Ollerenshaw called attention to the Ambulance Billing Report noting the loss of money through the FireMed program. HR Manager Cox explained that staff plans to do a full analysis of both ambulance and FireMed rates.

Member Meyer asked Chief Mooney what type of inspections the Fire & Life Safety Division has been completing. Chief Mooney gave a brief explanation of the various types of inspections, noting the division is on target to hit 800 total inspections this year.

Member Blanton inquired about a recent announcement of Engineer Thompson's retirement, asking about the open positions and how the pending retirement fits into the current recruitment process. Chief Herrera confirmed a retirement ceremony will be held at station one on October 27th. He then walked through the current and upcoming vacancies, recruitment process, and hiring timelines. Member Blanton then asked if discussions with the Union had been had surrounding a Firefighter/EMT position. Chief Herrera confirmed that preliminary discussions have started and explained the various items that need to be analyzed and discussed before serious conversations can be held.

Member Meyer commented that the thank you cards included in the packet were great.

CONSENT AGENDA:

1. Meeting Minutes – September 17, 2025

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Blanton and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS: None

FIRE CHIEF COMMENTS:

Chief Herrera gave the Board a report on the following topics:

1. Grants
We have not heard anything on the AFG grant and with the FEMA website down due to the government shutdown we are unable to check on the status of the SAFER grant application.
2. Tri-annual Drill
The drill is coming up on October 23rd and involves a lot of area partners and a lot of coordination. Chief Miller has spent a lot of time and energy scripting the fire side of the drill. Captain Crye has volunteered to act as Incident Command on behalf of Redmond Fire & Rescue.
3. Apparatus Accident
A medic unit was involved in an MVA. There were no injuries, but the unit suffered damage which might involve the frame.
4. Canal Property
Introduced Dan Steelhammer with Re/Max Key Properties. The property will be discussed in executive session.

Member Ollerenshaw inquired about the driver training crews take. Chief Miller explained the initial and annual training the crew undertakes.

Member Meyer asked for a strategic plan update. Chief Herrera updated the Board stating that the next meeting for the group is November 3rd and they will go through goals and reprioritize goals if necessary.

Member Blanton asked if there was an update on the work for station 4. Chief Herrera noted that WRK was officially awarded the work. A kickoff meeting has not happened because legal counsel is conducting a final review, once that is complete the meeting will be held. Captain Kraft will be the liaison for the District on the project. He did a rendering of the design and WRK would like to work with him on the final design. Member Blanton asked for the Board to be updated when the design phase is complete. A brief discussion on the project timeline was held.

EXECUTIVE SESSION:

President Meyer recessed the regular session at 9:49 am and opened an executive session at 9:49 am per ORS192-660(2)(e) authorizing an executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

Oregon law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

President Meyer closed the executive session at 10:31 am and resumed the regular session at 10:31 am.

Board Member Blanton made a motion to allow the Fire Chief to enter into a purchase agreement with prospective buyers of District property located at 7170 SW Canal Blvd. The motion was seconded by Board Member Fisher.

Following the motion Member Blanton commented that when the agreement comes back before the Board to approve the sale, he would like the board to have a discussion of where the funds will be appropriated for future use.

A vote was called and the motion passed unanimously.

NEW BUSINESS: None

OLD BUSINESS:

1. Civil Service Commission

Member Knorr gave an update on the interview of Katie Graham and her qualifications. The subcommittee recommends her appointment stating they found her well qualified.

Board Member Fisher made a motion to appoint Katie Graham to the Civil Service Commission. The motion was seconded by Board Member Blanton and approved by unanimous vote.

2. Division Reports

Member Meyer asked if CFO Burch’s availability for board meetings was confirmed. A brief discussion was held around her availability and the frequency of presentations. The consensus among the Board is quarterly reporting but they do not all need to be in the same month; the Board would prefer rotating months for the different divisions.

3. Director Conferences

A brief discussion was held around the upcoming OFDDA and SDAO conferences. Member Fisher would like to attend the OFDDA conference and will confirm his schedule. Members Ollerenshaw and Meyer are interested in the SDAO conference but would like to see if there is a virtual option.

BOARD MEMBER COMMENTS:

Member Blanton commented on the nice letters from the public in the packet, it is a small example of what they do every day. He thanked the crew for the great job they do every day.

Member Fisher welcomed Katie Annen and commented that he appreciates the work that all the administrative staff does as well as the crew on the line.

Member Knorr shared that his father had a structure fire on his property and the crew responded quickly. They were safe and very professional he was impressed with the response. He also shared that Fire Marshal Mooney invited the State Fire Marshal Office to investigate the incident due to a conflict of interest, and they did a great job too. The whole family appreciates everyone's efforts.

BOARD PRESIDENT COMMENTS:

This past month President Meyer had the opportunity to worked closely with Redmond Hospice. She thanked the crew that came out for a simple lift assist. The hospice nurse spoke very highly of the service and partnership that they share with Redmond Fire. The nurse asked President Meyer to pass along a heartfelt thank you from her as well. What may seem like a small act to the crew means so much to the families.

ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Ollerenshaw and was approved by unanimous vote. The meeting was adjourned at 10:42 am.

Approved:

	November 19, 2025
Jessica Meyer, President	Date

	November 19, 2025
Earl Fisher, Secretary/Treasurer	Date

Attest:

	November 19, 2025
Katie Annen, Administrative Assistant	Date

ANNOUNCEMENT FOR EXECUTIVE SESSION ON November 19, 2025

Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions

Under the provisions of the Oregon Public Meetings Law the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.