REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
June 18, 2025

BOARD PRESENT: President Gary Ollerenshaw, Vice President Jessica Meyer, Secretary/Treasurer John Blanton, Member Earl Fisher, and Member Amanda Joe Luelling.

STAFF PRESENT: Fire Chief Ryan Herrera, Fire Marshal Tom Mooney, Captain Nick Lyman, Engineer Brett Hulstrom, Firefighter Dylan Bradford, Firefighter Logan Strubhar, Firefighter Chris Ivey, Firefighter Justin Spelatz, EMT Emily Kline, EMT Travis Liming, and Confidential Administrative Specialist Jessica Jackson.

STAFF ABSENT: Deputy Chief Dustin Miller, Human Resources Manager Diane Cox

PUBLIC PRESENT: None

CALL TO ORDER: President Ollerenshaw called the meeting to order at 9:32 am.

ROLL CALL: All present

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:
Member Ollerenshaw called attention to the FireMed write-offs, noting that the District is losing money. This led to a brief discussion on ambulance fees, GEMT, and financial options for FireMed.

Member Blanton inquired about the use of the MERRC funds. Fire Marshal Mooney explained the equipment that could be purchased. A brief discussion on how the restricted funds work and the plan to utilize some of the funds in the next fiscal year was held.

CONSENT AGENDA:
1. Meeting Minutes – May 21, 2025

Board Member Meyer made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Fisher and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:
1. Resolution No. 2025-05 – A Resolution of Redmond Fire & Rescue Adopting Supplemental Budget #3 and Establishing Appropriations.

Board Member Fisher made a motion to approve Resolution No. 2025-05. The motion was seconded by Board Member Meyer.

> Discussion was opened on the resolution. Member Blanton inquired if the adjustment was for the Oregon State Fire Marshal grant received for risk reduction. Chief Herrera explained that this budget adjustment is cost-neutral and allocates the funds received from the grant.

The motion was approved by a unanimous vote.

2. Resolution No. 2025-06 – A Resolution Adopting the FY 2025/26 Budget, Making Appropriations, and Levying/Categorizing the tax.

President Ollerenshaw opened a Public Hearing at 9:42 am.

The floor was opened for public comments – none were received.

After receiving no comments, President Ollerenshaw stated that the approval of the FY 2025-2026 budget was recommended by the Budget Committee.

The public hearing was closed at 9:43 am.

Board Member Meyer made a motion to adopt the presented budget by Budget Committee for the years 2025-26 with the resolution adopting the budget of $32,243,758.00 which is also a resolution for the Board to levy taxes at the rate of $1.7542 per $1,000 of assessed property values permanent tax rate and also a rate of $0.7500 per $1,000 assessed value for the local operating levy for the general operations of the fire district. The motion was seconded by Board Member Luelling and approved by unanimous vote.

FIRE CHIEF COMMENTS:
Chief Herrera gave the Board a report on the following topics:

1. Surplus Item
   F150 listed for public auction sold for $1,900.00.
2. Michael Kienzle Blood Drive
   The blood drive held at Station 401 on June 12th was very successful. Michael and his family were able to stop by and say hi, and a total of 29 donors stepped up. Due to the success of the event, another drive is being planned for September 11th.
3. Grants
   a. Still waiting for the results of the AFG application.
   b. Since the last board meeting, FEMA has updated the SAFER program. The match requirements have been reinstated, with the local requirements increasing significantly. Due to these changes, Chief Herrera is working with CFO Burch to rerun the numbers and adjust the grant application prior to submission.

4. Euston Fire
   The District responded to a large brush fire totaling 36.2 acres caused by illegal burning. Chief Herrera thanked all those who helped, including Battalion Chief Brown, the crews, and the citizens who showed up to help, noting all did a great job. A brief discussion on logistics and radio difficulties during the event was held.
5. New Medic Unit
   The Chief thanked Deputy Chief Miller for going to Washington to pick up the new ambulance. There were some mistakes and issues, but Chief Miller caught them and was able to get them fixed while there. Some additional work is needed to get the unit licensed. The plan is to put it in service on July 1st.

Following his report on District business, Chief Herrera thanked Director Luelling for her service on the board.

NEW BUSINESS: None

OLD BUSINESS:

1. Budget Committee & Civil Service Commission
   A brief discussion was held around the current and upcoming vacancies. Following the discussion, the Board directed staff to open applications for both committees starting on July 1st, and gave instructions to reach out to the Chamber to share as well as post it on social media.

BOARD MEMBER COMMENTS:
Member Fisher offered his congratulations to the Directors elected to the Board through the recent election process. He then thanked Member Luelling for her service to the public.

Member Fisher commented on the increase in vegetation fires, inquiring if there is a particular reason we are seeing these. A brief discussion was held on public outreach and how to get the word out about the dangers and prevention of these fires. Member Fisher further commented on the upcoming Fourth of July holiday, inquiring about the message the District will put out. Chief Herrera discussed that the focus of the messaging is going to be making sure people understand proper disposal of fireworks. Chief Mooney informed the board that the whole month of June has been dedicated to firework safety on social media.

Lastly, Member Fisher thanked the Chief and staff who are scheduled to go out to Eagle Crest next week for the AED training.

BOARD PRESIDENT COMMENTS:
President Ollerenshaw thanked Director Luelling for her service on the board.

President Ollerenshaw inquired if we bill the county or city when we respond to the area of 9th or Hemlock to put fires out. Chief Herrera explained that we do not, but he is starting to have conversations with both entities about the number of times we respond to that area and the resources it requires. A general discussion was held about funding sources and the unincorporated areas we respond to.

ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Meyer and was approved by unanimous vote. The meeting was adjourned at 10:16 am.

Approved:

Jessica Meyer, President	July 16, 2025 Date
Earl Fisher, Secretary/Treasurer	July 16, 2025 Date

Attest:

Jessica Jackson, Confidential Administrative Specialist	July 16, 2025 Date