REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
January 15, 2025

BOARD PRESENT: President Gary Ollerenshaw, Vice President Jessica Meyer, Secretary/Treasurer John Blanton, and Member Amanda Joe Luelling.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Engineer Kevin Broadsword, Engineer Brett Hulstrom, and Confidential Administrative Specialist Jessica Jackson.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: President Ollerenshaw called the meeting to order at 9:30 am.

ROLL CALL: Member Earl Fisher absent.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:
Member Blanton referred to the OPS Report and asked about the response times, wondering if there are different response times for a rural fire versus inside the city. Chiefs Herrera and Miller explained NFPA definitions and the ASA standards in a brief conversation. Chief Herrera also informed the board that we have recently entered into an agreement with ImageTrend for another product to better track our response times.

CONSENT AGENDA:
1. Meeting Minutes – December 18, 2024

Board Member Meyer made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Blanton and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:
1. Resolution No. 2025-01 – Human Resources Manager Diane Cox
   H.R. Manager Cox presented the resolution for record destruction to the board. She explained that current policies require approval by the board, but this will be reviewed during the policy review process since the District is required to follow OARs when it comes to retention and destruction.

Member Luelling expressed that the destruction doesn't need to be approved by the board, but it would be nice to know when the records are being destroyed. This led to a brief discussion on the overall records process. Chief Herrera assured the board members that they would be kept informed as they work through the policy update process.

Board Member Blanton made a motion to approve Resolution No. 2025-01, a resolution of Redmond Fire & Rescue allowing the destruction of records authorized by Oregon Administrative Rules. The motion was seconded by Board Member Meyer and approved by unanimous vote.

FIRE CHIEF COMMENTS:
Chief Herrera gave the Board a report on the following topics:

1. Task Force Deployment
   Redmond Fire & Rescue has a unit that was deployed to CA as part of the task force. They left on 1/8/25 and if they serve the whole time will be home around 1/24/25.
2. Grant Submission
   A grant for seismic rehab of station four was submitted on 1/9/25.
3. Department of Forestry Wildfire Hazard Map
   The Wildfire Hazard Map was recently released, and Redmond Fire did receive a letter for Station 4. Chief Herrera is looking at the ORS' and determining if we need to file an appeal. At this time, we are unsure what the impact will be, a brief discussion was held around the impact and items to consider.
4. Policy Updates
   The Lexipol policy review committee has completed a review of 14 policies. An email will soon go out to all personnel, including board members, with login instructions. Once policies are approved and added to the site, they will be assigned for review and acknowledgment.
5. AFG Grant
   Successfully applied, we should know more about the outcome of the application around September.

NEW BUSINESS: None

OLD BUSINESS: None

BOARD MEMBER COMMENTS:
Member Ollerenshaw noted the payment for repairing the ambulance on the financial report; after confirming it was for the unit that recently crashed, he asked if we would be reimbursed by our insurance. Chief Herrera confirmed that the district would be reimbursed.

Member Blanton called attention to the current fires in LA as well as the previous fire in Hawaii. He would like to see the District have a meeting to discuss things that are known issues or that could come up in a major event. Member Luelling agreed with Member Blanton noting that we can learn from the mistakes of other disasters. This led to a general discussion on multiple topics including Urban Renewal funds, the local CERT team, defensible space, public education, general funding, and legislative issues. The consensus among the board was that public education is very important and needs to extend beyond just social media.

Member Luelling thanked everyone who volunteered to respond as part of the task force to California. She then asked a question about the OPS Report wondering how common it is to be canceled in route and how much time is spent traveling. This led to a brief discussion on the circumstances that surround a lot of those cancellations, and around general response practices.

Member Luelling thanked the District for decorating a table at the Chamber's annual banquet.

BOARD PRESIDENT COMMENTS: None

ADJOURN: Being no further business, Board Member Luelling moved to adjourn. The motion was seconded by Board Member Meyer and was approved by unanimous vote. The meeting was adjourned at 10:20 am.

Approved:

	February 19, 2025
Jessica Meyer, Vice President	Date
	February 19, 2025
John Blanton, Secretary/Treasurer	Date

Attest:

	February 19, 2025
Jessica Jackson, Confidential Administrative Specialist	Date