

REDMOND FIRE & RESCUE
CIVIL SERVICE COMMISSION MINUTES
October 30, 2024
11:00 am

COMMISSIONERS PRESENT: Lois Northrup, Arron Curtis, and Dick Knorr

STAFF PRESENT: Fire Chief Ryan Herrera, Human Resources Manager Diane Cox, Union President Kevin Broadsword, Union Vice President Erik Engelgau

CALL TO ORDER: Commissioner Lois Northrup called the meeting to order at 11:00 am.

ROLL CALL: All Present. Arron Curtis joined the meeting virtually.

CONSENT AGENDA:

1. Approval of Minutes: A motion was made by Arron Curtis to approve the June 6, 2023, Civil Service meeting minutes. The motion was seconded by Dick Knorr and approved by unanimous vote.
2. Election of Chairperson: A motion was made by Arron Curtis to appoint Lois Northrup as Commission Chairperson. The motion was seconded by Dick Knorr and approved by unanimous vote.
3. Firefighter/Paramedic: HR Manager Diane Cox updated the commission on the assessment process held for the recent firefighter/paramedic recruitment. The eligibility list will expire on September 5, 2025, or until only one person remains on the list.

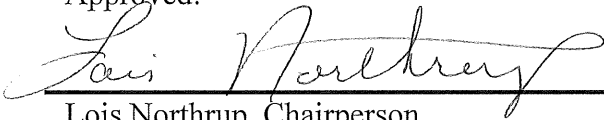
A motion was made by Dick Knorr to certify the firefighter/paramedic eligibility list. The motion was seconded by Lois Northrup and approved by unanimous vote.

4. Engineer/Paramedic: HR Manager Diane Cox updated the commission that two candidates remain on the engineer/paramedic eligibility list and that the list expires on November 10, 2025, or until only one person remains on the list.
5. Captain: HR Manager Diane Cox updated the commission that two candidates remain on the Captain eligibility list and that the list expires on October 14, 2025, or until only one person remains on the list.
6. Battalion Chief: HR Manager Diane Cox shared that a promotional recruitment process has started for the position of Battalion Chief. Two applicants have applied for the position. The assessment day is scheduled for December 9th, led by Deputy Fire Chief Dusty Miller.

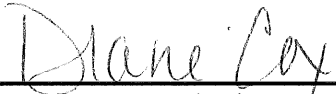
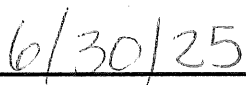
7. Deputy Fire Marshal/Fire Inspector: HR Manager Diane Cox reviewed the details around the hiring of a fire inspector versus a Deputy Fire Marshal. She updated the commission that the Fire Marshal has a program in place to train the Fire Inspector from her current position to a Deputy Fire Marshal position.
8. Civil Service Rules: Fire Chief Herrera discussed the District's desire to update the civil service rules. Arron Curtis clarified the role of the commission in making the changes. HR Manager Cox explained that staff will bring a proposal forward for the commission to review and recommend to the fire board for their final approval.

ADJOURN: Being no further business, the meeting was adjourned at 11:18 am.

Approved:

	
Lois Northrup, Chairperson	Date

Attest:

	
Diane Cox, District Recorder	Date