REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
October 15, 2025

BOARD PRESENT: President Jessica Meyer, Vice President John Blanton, Secretary/Treasurer Earl Fisher, Member Gary Ollerenshaw, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Confidential Administrative Specialist Jessica Jackson, and Administrative Assistant Katie Annen.

STAFF ABSENT: None

PUBLIC PRESENT: Dan Steelhammer

CALL TO ORDER: President Meyer called the meeting to order at 9:30 am.

ROLL CALL: All present.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:
Member Ollerenshaw called attention to the Ambulance Billing Report noting the loss of money through the FireMed program. HR Manager Cox explained that staff plans to do a full analysis of both ambulance and FireMed rates.

Member Meyer asked Chief Mooney what type of inspections the Fire & Life Safety Division has been completing. Chief Mooney gave a brief explanation of the various types of inspections, noting the division is on target to hit 800 total inspections this year.

Member Blanton inquired about a recent announcement of Engineer Thompson's retirement, asking about the open positions and how the pending retirement fits into the current recruitment process. Chief Herrera confirmed a retirement ceremony will be held at station one on October 27th. He then walked through the current and upcoming vacancies, recruitment process, and hiring timelines. Member Blanton then asked if discussions with the Union had been had surrounding a Firefighter/EMT position. Chief Herrera confirmed that preliminary discussions have started and explained the various items that need to be analyzed and discussed before serious conversations can be held.

Member Meyer commented that the thank you cards included in the packet were great.

CONSENT AGENDA:
1. Meeting Minutes – September 17, 2025

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Blanton and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS: None

FIRE CHIEF COMMENTS:
Chief Herrera gave the Board a report on the following topics:

1. Grants
   We have not heard anything on the AFG grant and with the FEMA website down due to the government shutdown we are unable to check on the status of the SAFER grant application.

2. Tri-annual Drill
   The drill is coming up on October 23rd and involves a lot of area partners and a lot of coordination. Chief Miller has spent a lot of time and energy scripting the fire side of the drill. Captain Crye has volunteered to act as Incident Command on behalf of Redmond Fire & Rescue.

3. Apparatus Accident
   A medic unit was involved in an MVA. There were no injuries, but the unit suffered damage which might involve the frame.

4. Canal Property
   Introduced Dan Steelhammer with Re/Max Key Properties. The property will be discussed in executive session.

Member Ollerenshaw inquired about the driver training crews take. Chief Miller explained the initial and annual training the crew undertakes.

Member Meyer asked for a strategic plan update. Chief Herrera updated the Board stating that the next meeting for the group is November 3rd and they will go through goals and reprioritize goals if necessary.

Member Blanton asked if there was an update on the work for station 4. Chief Herrera noted that WRK was officially awarded the work. A kickoff meeting has not happened because legal counsel is conducting a final review, once that is complete the meeting will be held. Captain Kraft will be the liaison for the District on the project. He did a rendering of the design and WRK would like to work with him on the final design. Member Blanton asked for the Board to be updated when the design phase is complete. A brief discussion on the project timeline was held.

EXECUTIVE SESSION:
President Meyer recessed the regular session at 9:49 am and opened an executive session at 9:49 am per ORS192-660(2)(e) authorizing an executive session "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

Oregon law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

President Meyer closed the executive session at 10:31 am and resumed the regular session at 10:31 am.

Board Member Blanton made a motion to allow the Fire Chief to enter into a purchase agreement with prospective buyers of District property located at 7170 SW Canal Blvd. The motion was seconded by Board Member Fisher.

> Following the motion Member Blanton commented that when the agreement comes back before the Board to approve the sale, he would like the board to have a discussion of where the funds will be appropriated for future use.

A vote was called and the motion passed unanimously.

NEW BUSINESS: None

OLD BUSINESS:

1. Civil Service Commission
   Member Knorr gave an update on the interview of Katie Graham and her qualifications. The subcommittee recommends her appointment stating they found her well qualified.

Board Member Fisher made a motion to appoint Katie Graham to the Civil Service Commission. The motion was seconded by Board Member Blanton and approved by unanimous vote.

2. Division Reports
   Member Meyer asked if CFO Burch's availability for board meetings was confirmed. A brief discussion was held around her availability and the frequency of presentations. The consensus among the Board is quarterly reporting but they do not all need to be in the same month; the Board would prefer rotating months for the different divisions.

3. Director Conferences
   A brief discussion was held around the upcoming OFDDA and SDAO conferences. Member Fisher would like to attend the OFDDA conference and will confirm his schedule. Members Ollerenshaw and Meyer are interested in the SDAO conference but would like to see if there is a virtual option.

BOARD MEMBER COMMENTS:
Member Blanton commented on the nice letters from the public in the packet, it is a small example of what they do every day. He thanked the crew for the great job they do every day.

Member Fisher welcomed Katie Annen and commented that he appreciates the work that all the administrative staff does as well as the crew on the line.

Member Knorr shared that his father had a structure fire on his property and the crew responded quickly. They were safe and very professional he was impressed with the response. He also shared that Fire Marshal Mooney invited the State Fire Marshal Office to investigate the incident due to a conflict of interest, and they did a great job too. The whole family appreciates everyone's efforts.

BOARD PRESIDENT COMMENTS:
This past month President Meyer had the opportunity to worked closely with Redmond Hospice. She thanked the crew that came out for a simple lift assist. The hospice nurse spoke very highly of the service and partnership that they share with Redmond Fire. The nurse asked President Meyer to pass along a heartfelt thank you from her as well. What may seem like a small act to the crew means so much to the families.

ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Ollerenshaw and was approved by unanimous vote. The meeting was adjourned at 10:42 am.

Approved:

[signature]	November 19, 2025
Jessica Meyer, President	Date
[signature]	November 19, 2025
Earl Fisher, Secretary/Treasurer	Date

Attest:

Katie Annen	November 19, 2025
Katie Annen, Administrative Assistant	Date