Redmond Fire & Rescue
EMPLOYMENT APPLICATION

341 NW Dogwood Ave
Redmond, OR 97756
Phone: (541) 504-5000
www.rdmfire-or.gov

Redmond Fire & Rescue provides equal employment opportunities to all qualified employees and applicants, without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, veteran's status, or any other status protected by applicable federal, Oregon, or local law. No application will be rejected because of a disability that, with reasonable accommodation, does not prevent performance of the essential job duties.

To claim veterans' preference in hiring, complete the Veteran's Preference Form and submit it with the required documentation at the time you submit this application.

IF HIRED, THIS APPLICATION WILL BECOME PART OF YOUR PERMANENT PERSONNEL FILE.

YOUR APPLICATION MAY NOT BE CONSIDERED IF INCOMPLETE OR SUBMITTED PAST AN ESTABLISHED DEADLINE.

Position

Position Applying For	Today's Date

Personal Information

Name			
Address	City	State	Zip
Phone Number	Email Address		
Do you have a valid OR driver's license? **YES** **NO**			
Are you able, at the time of employment, to submit verification of your legal right to work in the United States? (Proof of identity will be required upon employment) **YES** **NO**			

Education

List any colleges, military, trade, business, or other schools attended.

Do you have a high school diploma or GED Certificate? YES NO

School Name	Location	Diploma/Degree	Major/Minor	Did you Graduate?

Certificates & Licenses

List professional license, registration, or certificate required or preferred for position.

Type	Issuing Agency	Date Issued	Date Expires

Employment History

Beginning with your present/most recent job, describe your work experience during the past (10) years. List any experience related to the duties of the position for which you are applying. Include any non-paid/volunteer work that might apply. If you need additional space, attach a separate sheet.
NOTE: IF SELECTED FOR AN INTERVIEW PRESENT AND PAST EMPLOYERS MAY BE CONTACTED

EMPLOYER	Job Title	From: To:	
Address	City	State	Zip
Supervisor Name	Phone Number	May We Contact? **YES NO**	
Reason For Leaving		Currently Employed? **YES NO**	
Duties			
EMPLOYER	Job Title	From: To:	
Address	City	State	Zip
Supervisor Name	Phone Number	May We Contact? **YES NO**	
Reason For Leaving		Currently Employed? **YES NO**	
Duties			
EMPLOYER	Job Title	From: To:	
Address	City	State	Zip
Supervisor Name	Phone Number	May We Contact? **YES NO**	

Reason For Leaving	Currently Employed? **YES** **NO**
Duties	

EMPLOYER	Job Title	From: To:	
Address	City	State	Zip
Supervisor Name	Phone Number	May We Contact? **YES** **NO**	

Reason For Leaving	Currently Employed? **YES** **NO**
Duties	

Professional References

Name (1):	Title:
Company:	Occupation:
Phone:	Email:

Name (2):	Title:
Company:	Occupation:
Phone:	Email:

Name (3):	Title:
Company:	Occupation:
Phone:	Email:

Certifications & Signature

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE FULLY COMPLETED, SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THESE STATEMENTS, PLEASE ASK THEM BEFORE SIGNING.

1. All answers and statements I have made on this application (and resume or other supplementary materials) are true and complete without omissions. I understand that any false, misleading or incomplete information will be grounds for refusal to hire or for immediate discharge if I am employed. I authorize Redmond Fire & Rescue to obtain information about me from any of the prior employers or persons named in this application, including those provided by me as references.

Please initial: _____

2. I understand that if I am offered employment, I will be required to pass a thorough background investigation including a criminal history check, a driver's record check, pre-employment drug screen (if applicable), and/or physical and psychological exam (if applicable) as a condition of being hired, depending on the position for which I am applying and consistent with applicable laws.

Please initial: _____

3. I understand that if I am hired I will be responsible for complying with all policies and rules of the district as they presently exist or are later modified. I also understand that except as otherwise provided in an applicable collective bargaining agreement, civil service rules, or other written agreement signed by the Fire Chief, that I may be suspended without pay, demoted, or discharged only for just cause. I further understand that during my first 12 months or probationary period, my employment with Redmond Fire & Rescue can be terminable at-will for any reason and at any time without notice, at the option of Redmond Fire & Rescue or myself, except as prohibited by applicable law.

Please initial: _____

I have read, understand and agree with all the above statements.

Signature:_____ **Date:**_____

NOTE: This application is only valid for the job position and job opening applied for. To be considered for other jobs, you must submit a new application.