

REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
January 21, 2026

BOARD PRESENT: President Jessica Meyer, Vice President John Blanton, Member Gary Ollerenshaw, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, and Administrative Assistant Katie Annen. Confidential Administrative Specialist Jessica Jackson attended virtually.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: President Meyer called the meeting to order at 9:30 am.

ROLL CALL: Secretary/Treasurer Earl Fisher absent.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION:

Member Blanton asked Chief Miller whether calls could be separated by suburban versus rural areas. Chief Miller responded that the data does not currently distinguish between the two. A follow-up question was asked regarding response times to the furthest point in the district, and both Chief Miller and Chief Herrera stated it typically takes 25-30 minutes.

Member Ollerenshaw inquired whether the contingency funds included in the budget were reflected in the month's financial report. It was determined that this information was not in the report.

Member Blanton commented to Fire Marshal Mooney that his year-end Fire & Life Safety report was the best he had seen and expressed appreciation for the overview. Member Meyer also noted how busy the month of July appeared based on the report.

There was a brief discussion regarding notable projects highlighted in the Fire & Life Safety report.

CONSENT AGENDA:

1. Meeting Minutes – December 17, 2025

Board Member Blanton made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Ollerenshaw and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:

1. Ordinance No. 6

A Public Hearing opened at 9:43 am for the 1st reading of Ordinance No. 6.

Fire Marshal Mooney provided a brief explanation of Ordinance No. 6. President Meyer then conducted the 1st reading by title. A second reading and a motion to approve the ordinance is scheduled for the February 18th meeting.

Gary Ollerenshaw addressed the Board during the public comment period, expressing concern that the title of the ordinance did not specify that it is based on Oregon code. Following a brief discussion, it was clarified that the ordinance text does state that it is Oregon code. Mr. Ollerenshaw indicated he was satisfied with this clarification.

The public hearing was closed at 9:50 am.

FIRE CHIEF COMMENTS:

Chief Herrera gave the Board a report on the following topics:

1. Hiring/Training

Five (5) FFPM positions will be offered, with the academy tentatively scheduled for March. Member Ollerenshaw asked whether these positions were newly added or intended to fill existing vacancies. Chief Herrera clarified that the new hires will be replacing current openings/promotions. It was noted that Engineer Brett Hulstrom would serve as the Academy Coordinator.

2. Lexipol

A few more policies were approved this morning, bringing the total completed to seventy-seven (77). As our time with Lexipol concludes, responsibility for the remaining documents will transition to the policy group. To manage the workload, five (5) to seven (7) policies will be released each month for review to avoid an overwhelming volume at any one time.

3. Town Hall Meeting

Chief Herrera attended a town hall meeting in Sisters, OR, which was attended by several key officials, including Senator Wyden and Representative Bynum. Chief Herrera provided a brief overview of the meeting.

Member Ollerenshaw asked whether it would be advantageous to have a board member involved in outreach efforts. Chief Herrera responded that it could be beneficial and noted that he will be working directly with Representative Bynum's staff regarding grant opportunities.

NEW BUSINESS: None

OLD BUSINESS:

Member Meyer opened a discussion regarding the upcoming evaluation of Chief Herrera, noting that his anniversary date is March 18. An anonymous survey will be distributed to all staff, and board members will complete the same evaluation forms used last year.

HR Manager Diane Cox provided a brief overview of the evaluation and compensation study process and asked whether the Board preferred to address both items at the next meeting or separate them across two meetings to allow adequate preparation. The Board agreed to review all evaluation materials during an executive session at the February meeting, with the compensation study to be discussed in executive session at the March meeting.

BOARD MEMBER COMMENTS:

Member Blanton expressed his appreciation for the note received from a member of the public and commended Fire Marshal Mooney on the quality of his report this month.

Member Knorr thanked everyone for their patience as he continues to learn in his role as a Board member.

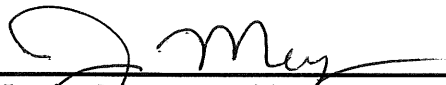
BOARD PRESIDENT COMMENTS:

President Meyer asked if there were any plans to produce an annual report. Chief Herrera stated that he had not planned to do so, as he currently provides monthly reports, but noted that he would be willing to prepare one if desired. He shared his perspective on the value of an annual report and briefly discussed the need for more full-time staff to offset workloads and to perform data analysis tasks.

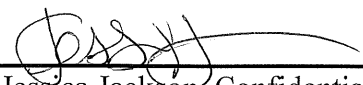
Member Blanton asked whether an existing staff member with the appropriate skill set could perform this work on a contract basis during off-shift time. Chief Herrera responded that, due to the collective bargaining agreement, such an arrangement would likely be costly and that outsourcing the work may be more cost-effective.

ADJOURN: Being no further business, Board Member Ollerenshaw moved to adjourn. The motion was seconded by Board Member Blanton and was approved by unanimous vote. The meeting was adjourned at 10:22 am.

Approved:

	February 18, 2026
_____ Jessica Meyer, President	_____ Date
	February 18, 2026
_____ Earl Fisher, Secretary/Treasurer	_____ Date

Attest:

	February 18, 2026
_____ Jessica Jackson, Confidential Administrative Specialist	_____ Date