REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
April 16, 2025

BOARD PRESENT: President Gary Ollerenshaw, Vice President Jessica Meyer, Secretary/Treasurer John Blanton, and Member Earl Fisher.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Engineer Kevin Broadsword, Engineer Jim Robison, Engineer Sean Fortune, Firefighter Maaike Godfrey, Firefighter Francesca McLean, Firefighter Cody Carter, and Administrative Assistant Amy Skeen.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: President Ollerenshaw called the meeting to order at 9:30 am.

ROLL CALL: Member Amanda Joe Luelling Absent

AGENDA CHANGES:
Introduction of new members currently in the Fire Academy and acknowledgement of Engineer Fortune as the Training Coordinator.

PACKET DOCUMENTS FOR INFORMATION:
Member Blanton referred to the OPS Report and asked Chief Miller to explain the daily incident graph and what a specific entry meant.

Chief Herrera referred to the General Fund Projections and explained that the 2025/26 column are preliminary numbers.

CONSENT AGENDA:
1. Meeting Minutes – March 19, 2025

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Meyer and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS: None

FIRE CHIEF COMMENTS:

1. Budget Calendar Overview
   Chief Herrera presented a Budget Calendar overview and explained the schedule of meeting with individuals responsible for certain cost centers/line items leading up to the Budget Review Committee meeting. Director Fisher asked what major factors are used to build the budget and Chief Herrera answered by specifying a few priorities for the year.

2. Department Banquet Overview
   Chief Herrera gave a brief report of the Annual Awards Banquet. He thanked the people who were involved in the planning and preparation as well as the union representatives who were involved.

3. Firefighter Kienzle
   The District is hosting a Blood Drive in honor of Firefighter Kienzle on June 12th. There are a few other fundraisers planned at Caldera High School where Firefighter Kienzle was involved. Chief Herrera also gave a brief medical update.

4. Another crew member's wife has been diagnosed with cancer. Members have been invited to participate in a meal train for the family.

EXECUTIVE SESSION:
President Ollerenshaw recessed the regular session at 9:51 am and opened an executive session at 9:51 am per ORS192-660(2)(i) authorizing an executive session "to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing."

Oregon law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

President Ollerenshaw closed the executive session at 11:43 am and resumed the regular session at 11:43 am.

President Ollerenshaw reported that the board is happy with Chief Herrera's performance, and they feel he is doing an excellent job.

Member Meyer made the following motion: "Based on the Fire Chief's comps, I move to increase Chief Herrera's base salary by 6.75% and his deferred comp contribution by $7,500". The motion was seconded by Board Member Blanton and was approved by a unanimous vote of present members.

NEW BUSINESS: None

OLD BUSINESS: None

BOARD MEMBER COMMENTS:
Member Blanton stated that it was great to see the letters included in the packet for Tom and Christa. He said it is great to see support for our community.

BOARD PRESIDENT COMMENTS:
President Ollerenshaw met a young lady who works for Cloverdale Fire. She stated that during the recent structure fire requiring mutual aid from Redmond Fire & Rescue, the Engineer she was working alongside was explaining things to her while doing his job. President Ollerenshaw stated that it was nice to hear that, unsolicited, from another department.

ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Meyer and was approved by unanimous vote. The meeting was adjourned at 11:48 am.

Approved:

	May 21, 2025
Gary Ollerenshaw, President	Date
	May 21, 2025
John Blanton, Secretary/Treasurer	Date

Attest:

	May 21, 2025
Jessica Jackson, Confidential Administrative Specialist	Date