REDMOND FIRE & RESCUE
BOARD MEETING MINUTES
July 16, 2025

BOARD PRESENT: Vice President Jessica Meyer, Secretary/Treasurer John Blanton, Member Earl Fisher, and Member Dick Knorr.

STAFF PRESENT: Fire Chief Ryan Herrera, Deputy Chief Dustin Miller, Human Resources Manager Diane Cox, Fire Marshal Tom Mooney, Battalion Chief Ken Brown, Engineer Kevin Broadsword, Firefighter Justin Troup, EMT James Hurley, EMT Owen Crockett, and Confidential Administrative Specialist Jessica Jackson.

STAFF ABSENT: None

PUBLIC PRESENT: None

CALL TO ORDER: Vice President Meyer called the meeting to order at 9:30 am.

ROLL CALL: Member Gary Ollerenshaw absent.

OATH OF OFFICE FOR NEWLY APPOINTED OFFICIAL:
1. John Blanton conducted an oath of office swearing Jessica Meyer and Dick Knorr into the position of Director for the Redmond Fire & Rescue Board of Directors.

2. Election of Officers
   Member Meyer opened the floor for nominations to fill officer positions on the board.
   a. John Blanton nominated Jessica Meyer for the position of President; the motion was seconded by Dick Knorr and approved by unanimous vote.
   b. Earl Fisher nominated John Blanton for the position of Vice President; the motion was seconded by Jessica Meyer and approved by unanimous vote.
   c. John Blanton nominated Earl Fisher for the position of Secretary/Treasurer; the motion was seconded by Jessica Meyer and approved by unanimous vote.

Following the election of office positions, Member Blanton thanked Member Ollerenshaw for his service as Board President over the past two years.

AGENDA CHANGES: None

PACKET DOCUMENTS FOR INFORMATION: No comments received.

CONSENT AGENDA:
1. Meeting Minutes – June 18, 2025

Board Member Fisher made a motion to approve the Consent Agenda as presented. The motion was seconded by Board Member Blanton and approved by unanimous vote.

PUBLIC COMMENTS: None

PUBLIC PRESENTATION: None

REPORTS: None

ACTION ITEMS:

1. Civil Service Rules
   Chief Herrera provided the board with a copy of the changes presented to the Civil Service Commission in collaboration with the Labor Group. Three rule changes were made and approved by the commission. Chief Herrera walked through the changes with the board, explaining what it would look like in practice, and then fielded questions from the board.

Board Member Fisher made a motion to adopt the changes to the Civil Service Rules as recommended by the Civil Service Commission. The motion was seconded by Board Member Knorr and approved by unanimous vote.

Board Member Fisher thanked the Civil Service Commission for their service to the District.

2. Resolution No. 2025-07 & Resolution No. 2025-08
   Fire Marshal Mooney presented the board with two resolutions authorizing the amendment of the Redmond Fire & Rescue Fire District's boundaries to include land within Deschutes County and contiguous to the boundaries of the Redmond Fire District at the written request of the property owner in accordance with ORS 198.857. He then explained to the board that he is working on identifying properties that are adjacent to the district but not part of the district. A general discussion on the uncovered properties within the district was held.

Board Member Fisher made a motion to approve Resolution No. 2025-07. The motion was seconded by Board Member Knorr and approved by unanimous vote.

Board Member Fisher made a motion to approve Resolution No. 2025-08. The motion was seconded by Board Member Blanton and approved by unanimous vote.

FIRE CHIEF COMMENTS:
Chief Herrera gave the Board a report on the following topics:

1. Academy 2025-01 Graduation
   Chief Herrera thanked Training Officers Crawford, Jerome, and Fortune, noting they did a great job along with the guest instructors. The graduates are starting their FTO process and are now on shift.
2. Engineer Process
   The hiring process is happening currently, and the list will go before the Civil Service to be certified once finalized. Chief Herrera shared that a lot of work goes into a process like this. He thanked everyone who helped either as an evaluator or with the setup and preparation of the process.

3. New Engines
   The equipment for installation was delivered to Eugene, and the apparatus is expected to be here by the end of the month. The Chief thanked the team that specked the units out for their time and energy on the project.
4. Grant Applications
   We are still waiting to hear about the AFG grant. On July 2nd, an application was submitted for a SAFER grant to hire 5 firefighter paramedics. Based on the current review timelines for other grants, we anticipate possible review delays and hope to hear an answer sometime between January and March.
5. Staff Updates
   Chief Herrera recognized Battalion Chief Ken Brown and his upcoming retirement. He then shared with the board that as a result of the retirement, Josh Clark is being promoted to Battalion Chief on B-Shift and Kevin Broadsword is being promoted to Captain on B-Shift effective August 1st.

NEW BUSINESS: None

OLD BUSINESS: None

BOARD MEMBER COMMENTS:
Member Fisher thanked Captain Jerome and the additional staff he brought to Eagle Crest for the AED training.

Member Fisher welcomed Dick Knorr to the board of directors. He then thanked Gary for the work he has done not only in the past couple of years as President, but for all the years he has served.

Member Fisher thanked Fire Marshal Mooney for coming out and doing the Wildfire Property Assessments.

Lastly, Member Fisher thanked Chief Brown for his service of 35 years.

Member Blanton congratulated Chief Brown on his retirement and thanked him for his dedication to the community and the fire service. He also congratulated the individuals being promoted and expressed the importance of and his wish for promotions to come from inside the organization.

Member Blanton called attention to the thank you letters in the packet, stating it is great to see.

BOARD PRESIDENT COMMENTS:
President Meyer welcomed Dick Knorr, stating she is excited to have his knowledge on the board. She also thanked the community for electing her for another 4 years on the board and expressed that she is excited to serve in the capacity of president.

ADJOURN: Being no further business, Board Member Fisher moved to adjourn. The motion was seconded by Board Member Blanton and was approved by unanimous vote. The meeting was adjourned at 10:05 am.

Approved:

	August 20, 2025
Jessica Meyer, President	Date
	August 20, 2025
Earl Fisher, Secretary/Treasurer	Date

Attest:

	August 20, 2025
Jessica Jackson, Confidential Administrative Specialist	Date